



**COUNTY GOVERNMENT OF KAJIADO**  
**OFFICE OF THE MANAGER**  
**MUNICIPALITY OF KAJIADO**



**P.O. BOX 11, KAJIADO**

When replying please quote: CGK/KM/028/CP/VOL.1/71

Date: 15<sup>th</sup> April, 2024

TO: .....

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**RE: INVITATION TO A CITIZEN FORA IN KAJIADO MUNICIPALITY**

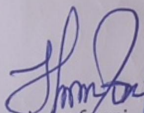
As provided for in UACA Article 22(2) A board shall invite petitions and representations from the Citizen Fora with regard to the administration and management of the affairs within an urban area for city under its jurisdiction.

It is for this reason that we notify and invite you to a Citizen Fora for Kajiado Municipality to be held on **14<sup>th</sup> May, 2024** at **ACK Tenebo Hall** from **10.00am**

The agenda for the meeting will be:

1. Solid Waste Management Policy Draft (data collection)
2. Draft By-Laws (Regulations) presentation
3. Municipal Integrated Development Plan draft presentation
4. Transferred Functions (Development Control)
5. Investment Plan (World Bank Projects)
6. AOB

Kind regards,

  
James Saruni  
**MANAGER**



CC:

CECEM – Lands, Physical Planning, Urban Planning, Housing & Municipalities

CO – Urban Planning, Housing & Municipalities



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**P.O. BOX 11, KAJIADO**

When replying please quote: CGK/KM/028/CP/VOL.1/99

Date: 18<sup>th</sup> April, 2024

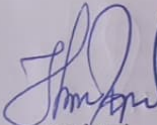
The Administrator  
ACK Tenebo  
KAJIADO

**SUBJECT: HALL BOOKING**

We wish to book **Tenebo Hall** for a Citizen Fora meeting to be held on **11<sup>th</sup> May, 2024** from 10.00am.

We shall be expecting about 200 people in attendance.

Kind regards,

  
James Saruni  
MANAGER





**COUNTY GOVERNMENT OF KAJIADO  
OFFICE OF THE  
MANAGER; THE MUNICIPALITY OF KAJIADO**

**P.O. BOX 11, KAJIADO**



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**Minutes of Kajiado Municipality Citizen Fora**

**Date: 14th May 2024**

**Venue: ACK Tenebo Hall**

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**Agenda:**

- Solid Waste Management Data collection
- Draft Municipal By-Laws and Regulations
- Municipal Integrated Development Plan (IDEP)
- Municipal Investment Plan (World Bank Projects)
- Transferred Functions and Development Control
- Any Other Business (A.O.B)

**Opening Remarks:**

The meeting commenced at 10:30AM with a word of prayer, introduction, and opening remarks from the Municipal Deputy Director Administration, Hellen Mumeita. She welcomed the citizens warmly, expressing gratitude for their presence and commitment to community engagement.

**Min: 1/5/2024: Sensitization**

The Municipal Deputy Director Administration sensitized the citizens on their power and the significance of citizen participation, as outlined in the Urban Areas and Cities Act of 2011. The officer in charge of citizen participation, Daniel Oltingidi, further elaborated on Gender Mainstreaming, emphasizing insensitivity across gender and social groups, and elaborated on the board's roles and responsibilities.

**Min: 2/5/2024: Reading and confirmation of the previous minutes**

Daniel read the minutes of the previous meeting held on 23rd November 2023. The minutes were proposed by the citizen fora Treasurer Sisina Kelemu and seconded by Antony Meikan.

**Min: 3/5/2024: Solid Waste Management and Data Collection**

The Municipal Manager presented the Municipal solid waste management policy draft, highlighting the causes of waste within the Kajiado Municipality and outlining the hierarchy of waste management from prevention to disposal. The policy framework, encompassing goals, objectives, and measures, were thoroughly discussed, with an emphasis on waste generation, handling, separation, storage, collection, transfer, transportation, and disposal. Registration and licensing of garbage collectors and compliance with legal frameworks formed a part of the discussion.

The discussion on solid waste management underscored the urgency of community-driven data collection initiatives and the need for heightened public awareness to achieve effective waste management solutions.

**Min: 4/5/2024: Draft municipal By-Laws and Regulations**

The Municipal Manager briefed attendees on drafted municipal by-laws and regulations. Plans for the review of existing by-laws to address pertinent challenges were also outlined by the Municipal Manager Kitengela.

**Min: 5/5/2024: Municipal investment plan (World Bank projects)**

The Municipal Manager provided insights into Phase II of the Kenya Urban Support Program (KUSP II), outlining key initiatives aimed at fostering urban development and enhancing infrastructure development within the Municipality. He informed the meeting that the expected funding will be used to for lighting projects that will enhance security and business enabling environment for the residents of Kajiado Municipality.

**Min: 6/5/2024: Transferred Functions**

The Municipal Manager updated citizens on transferred functions, and informed them that they had been fully operationalized. The Development Control Officer provided clarity on building approval procedures, emphasizing adherence to regulations and measures to address encroachment on riparian areas.

**Min: 7/5/2024: A.O.B**

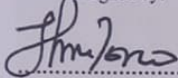
- i. Municipal Manager Kitengela gave her remarks, encouraging them to take responsibility and vacate riparian areas, without waiting for adverse weather conditions or enforcement actions. She proposed future citizen fora be held across Kajiado municipality zones to enhance inclusivity and accessibility.
- ii. Suggestions were made for streamlining agenda items and issuing early notifications for future fora, promoting efficient use of time and resources.
- iii. Proposals were made to establish channels for disseminating information about citizen fora.

- iv. Minimize presentation durations and give the citizens more time for debating on issues affecting them.
- v. Citizens emphasized the importance of receiving advance notices before the commencement of demolition works in riparian areas.
- vi. The forum highlighted incomplete roads overseen by the Kenya Urban Roads Authority (KURA). This signifies collaborative efforts toward enhancing the Municipality infrastructure.

#### **Closing Remarks**

The meeting, ended at 3:00pm with a word of prayer from one of the attendants. The Municipal Manager expressed gratitude to attendees for their valuable contributions and commitment towards municipal development.

Minutes signed by:

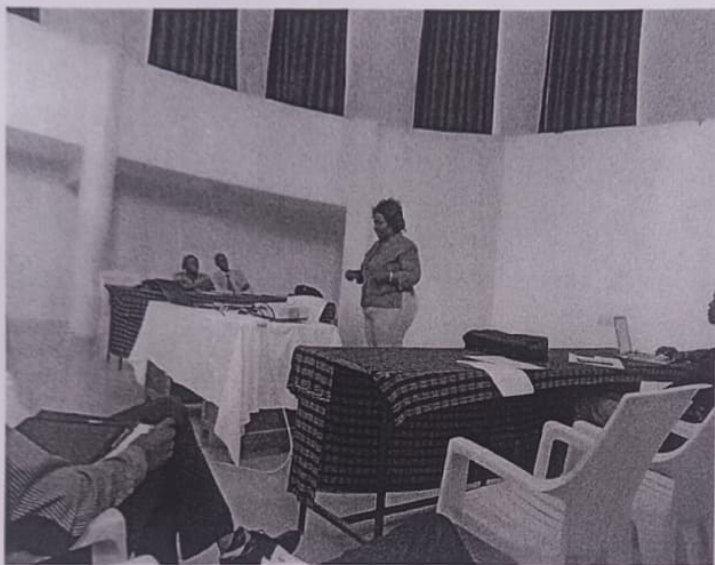
  
.....  
James Saruni  
MUNICIPAL MANAGER

  
.....  
Dorcas Nini  
FORA SECRETARY



*Municipal Manager addressing the citizens on Solid waste Management*



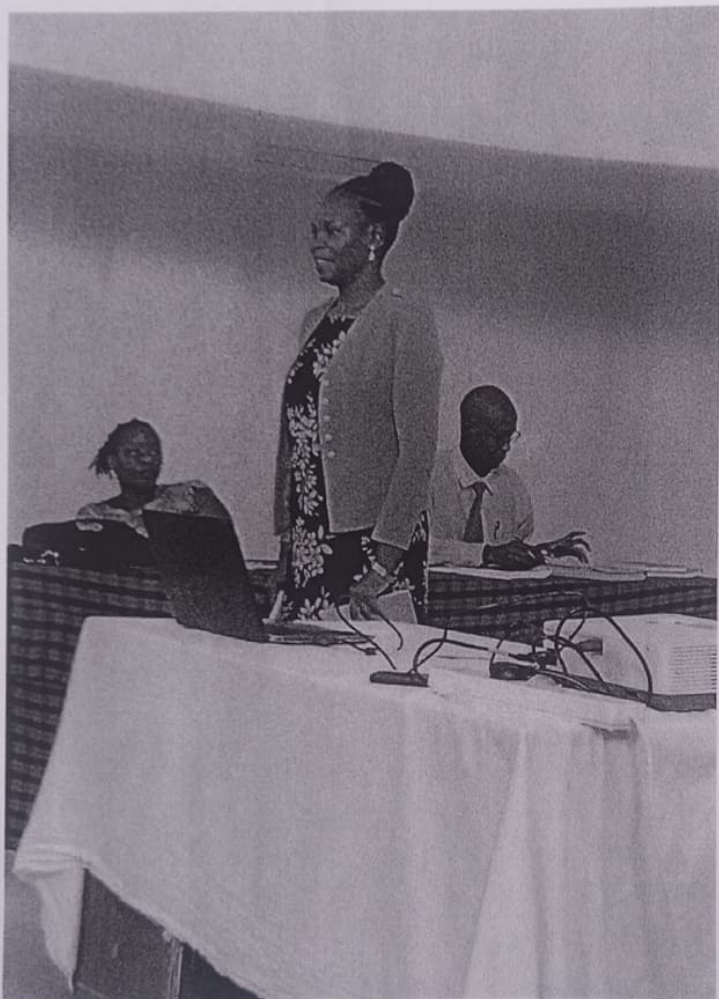


*Kütengela Municipal Manager addressing the citizens*

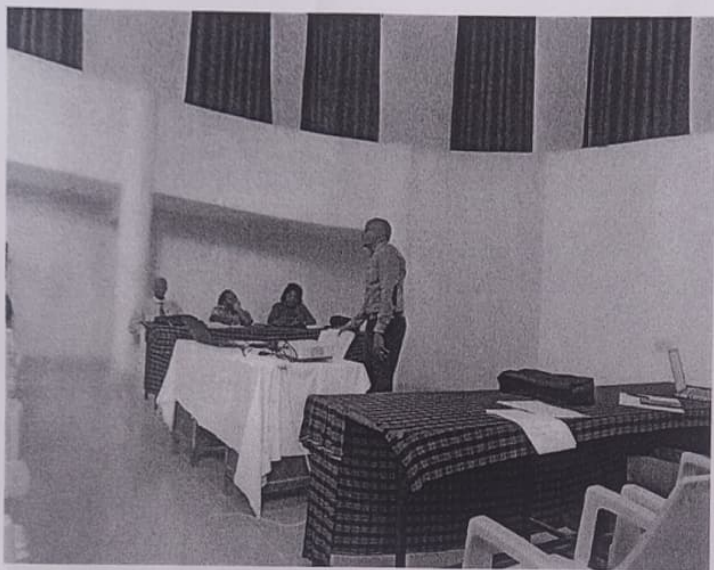


*Municipal Administration Deputy Director addressing the citizens*





*Presentation by the Municipal Administration Deputy Director*



*Public works officer addressing the citizens on Development Control*



*Municipal Engineers at the citizen fora*



*Representative from Non-Governmental organization giving his views*



*A Kajiado resident giving her views*



*A jua kali representative giving his views*





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ATTENDANCE LIST FOR KAJIADO MUNICIPALITY CITIZENS FORA HELD AT ACK TENEBBO HALL

14<sup>TH</sup> MAY, 2024

S.NO	NAME	GENDER	P.L/W DISABILITY	ID NO.	REPRESENTATION	CONTACT	SIGNATURE
1	Ruth PRINCELLAH MBERGO	F	H/A	13230015	SATINA	07120251463	
2	Edward Numeita	M	N/A	23249425	SATINA	0725 584052	
3	JOSEPH MUVITA	M	N/A	9013849	SATINA	0702251328	
4	WELCHAMP NGUNU	M	YES	28549281	SATINA	0716640390	
5	BENJICHO KUNDU	M	O/A	4006873	Kajiado District	0114508881	
6	ABASHA MARE	M	N/A	21008354	Kajiado District	0722810232	
7	Silva Kalampu	F	N/A	32549754	N/A	07114023720	
8	MURICI MURICI	F	H/A	25577505	Malengo	0709508066	
9	PRINCE MURICIA	F	N/A	21049729	Malengo	0721493529	
10	Eng. Kasana Clinton	M	N/A	28364611	KSD MUNICIPALITY	0717763019	
11	Richard MURICIA	M	N/A	23196882	Malengo	0701972728	
12	Hellen MURICIA	M	N/A	265993	Kajiado Municipality	0721503833	





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ATTENDANCE LIST FOR KAJIADO MUNICIPALITY CITIZENS FORA HELD AT ACK TENEBO HALL

18<sup>th</sup> MAY, 2024

S.NO	NAME	GENDER	P.L.W DISABILITY	ID NO.	REPRESENTATION	CONTACT	SIGNATURE
1	Antony Maken	M	N/A	34757808	Mission Forage Collectors	07969929357	
2	JOHN AUCIRO	M	N/A	3962091	Kajiado JWA/KACI	0713752110	
3	SUSAN NOLSKENYA	F	N/A	33399555	AMREF	0702441083	
4	Amina Isib	F	N/A	33026154	Samia women Muslim group	0111242290	
5	HAWA ABULLATI	F	N/A	28225294	Samia Muslim women group	07007152244	
6	ZUENH IBRAHIM	F	N/A	24316079	Samia Muslim women group	07074478180	
7	Asitha MURUGIE	F	N/A	23720067	Mt Kilwa women	0727488660	
8	Jane Nyetu	F	N/A	40861966	ELANGAN	0792525297	
9	Richard Mwa Kimu	M	N/A	34546945	Ewangion CBSO	0110214073	
10	Chasmin HANISI	F	N/A	40295448	Elangian CBSO	0758140753	
11	Dorecs Nyosor	F	N/A	4409449	Municipal Council Ch22	0720246290	
12	MILLSON TATIYIA	M	N/A	20187039	village Admin	0705392751	



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14<sup>TH</sup> MAY, 2024

S.NO	NAME	GENDER	P.L.W DISABILITY	ID NO.	REPRESENTATION	CONTACT	SIGNATURE
1	Josiah Tumuta	M	N/A	26069403	Village Admin	0729716145	Jm.
2	Hosea Mopit	M	—	28169592	Municipality	070160294	MSO
3	CHRISTOPHER OJUKA	M	N/A	31527445	Civil Engineer Kajiado Municipality	016094449	[Signature]
4	Faith Selino	F	N/A	30841133	Municipality	0726445632	[Signature]
5	Jabina Mwangi	F	N/A	28437245	Municipality	0700643270	[Signature]
6	Shirley Nalot	F	N/A	28800975	ENSDA	0737801920	[Signature]
7	William Oluch	M	—	24204162	V. Elder	0724160549	[Signature]
8	Penneh Mambet	F	N/A	32855831	Mageng C	070665370	[Signature]
9	Celestine Mweru	F	N/A	32820606	Mageng C	0792211169	[Signature]
10	Doreas Nantien	F	N/A	26996550	Mag C	0797992344	[Signature]
11	Theresa Ousit	M	N/A	244335460	Mageng C	0702022393	[Signature]
12	Pauline Sika	F	—	033334060	Village Admin	0721341366	[Signature]



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ATTENDANCE LIST FOR KAJIADO MUNICIPALITY CITIZENS FORA HELD AT ACK TENEBE HALL

10<sup>TH</sup> MAY, 2024

S.NO	NAME	GENDER	P.L.W/ DISABILITY	ID NO.	REPRESENTATION	CONTACT	SIGNATURE
1	Josephine N. Sico	F	-	1265288	County Manager	073512521	[Signature]
2	Joshua Ayale	M	-	25033110	Housing Dept. Kajirobo	0722569781	[Signature]
3	Samuel Ndungu	M	No	13767812	Citizen for H.B. Sico	0721313213	[Signature]
4	James Njanga	F	-	23745872	Municipality	0724890274	[Signature]
5	Elsie Selegian	F	-		Vgd Municipality	0712667996	[Signature]
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