



**COUNTY GOVERNMENT OF KAJIADO**  
**OFFICE OF THE MANAGER**  
**MUNICIPALITY OF KAJIADO**



**P.O. BOX 11, KAJIADO**

When replying please quote: CGK/KM/028/CP/VOL.1/97

Date: 1<sup>st</sup> Nov. 2023

TO: .....

.....

.....

RE: **NOTICE/INVITATION TO A CITIZEN FORA IN KAJIADO MUNICIPALITY**

As provided for in UACA Article 22(2) A board shall invite petitions and representations from the Citizen Fora with regard to the administration and management of the affairs within an urban area or city under its jurisdiction.

It is for this reason that we notify and invite you to a Citizen Fora for Kajiado Municipality to be held on **23<sup>rd</sup> November, 2023** at **ACK Tenebo Hall**, from 10.00am.

The agenda of the meeting will be:

1. Introduction of the Municipal Board to the Citizens,
2. Municipal Status,
3. Climate Change Agenda,
4. Environment & Solid Waste Management Strategy for the Municipality, and Mazingira Unit.
5. Accreditation, registration of neighbourhood Associations,
6. Budget and Workplan for the next one year.

Kind regards,

James Saruni  
**MANAGER**



CC:

CECEM – Lands, Physical Planning, Urban Planning, Housing & Municipalities

CO – Urban Planning, Housing & Municipalities



**COUNTY GOVERNMENT OF KAJIADO**  
**OFFICE OF THE MANAGER**  
**MUNICIPALITY OF KAJIADO**



**P.O. BOX 11, KAJIADO**

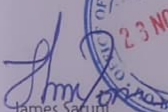
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**AGENDA FOR KAJIADO MUNICIPALITY CITIZENS FORA AT ACK TENEBE HALL**

**23<sup>RD</sup> NOVEMBER 2023**

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1. Introduction of the Municipal Board to the Citizens.
2. Municipal Status,
3. Climate Change Agenda,
4. Environment & Solid Waste Management Strategy for the Municipality, and Mazingira Unit.
5. Accreditation, registration of neighbourhood Associations.
6. Budget and Work plan for the next one year.
7. AOB

  
James Saruni  
MANAGER





COUNTY GOVERNMENT OF KAJIADO  
OFFICE OF THE MANAGER  
MUNICIPALITY OF KAJIADO



P.O. BOX 11, KAJIADO

When replying please quote: CGK/KM/028/CP/VOL.1/98

Date: 3<sup>rd</sup> Oct. 2023

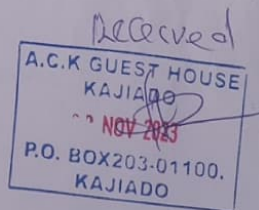
The Administrator  
ACK Tenebo  
KAJIADO

SUBJECT: HALL BOOKING

We wish to book **Tenebo Hall** for a Citizen Fora meeting to be held on **23<sup>rd</sup> November, 2023** from 10.00am.

We shall be expecting about 200 people in attendance.

Kind regards,





**COUNTY GOVERNMENT OF KAJIADO**  
**OFFICE OF THE**  
**MANAGER; MUNICIPALITY OF KAJIADO**  
**P.O. BOX 11, KAJIADO**



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**MINUTES OF KAJIADO MUNICIPALITY CITIZEN'S FORA HELD ON 23<sup>RD</sup>**  
**NOVEMBER 2023 AT ACK TENEBE HALL**

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**Agenda**

- Introduction of the Municipal Board
- Municipal Status
- Climate Change Agenda
- Environment and Solid Waste Management Strategy for the municipality and Mazingira Enforcement Unit
- Accreditation, Registration of Neighborhood Associations
- Budget and Work Plan for the next one year
- A.O.B

**Opening Remarks**

The meeting started at 10.00 am with a word of prayer, introduction and opening remarks from the Municipal Manager. He welcomed the citizens to the forum and thanked them for finding time from their busy schedules to attend such an important occasion. The Manager then introduced the agenda of the meeting which was as listed in the letters of invitation.

**Min: 1/11/2023: Introduction of the Municipal Board Members**

The Manager gave a brief history of Kajiado Municipality and its inception and its principle-agency relationship with the County Government. He mentioned that Kajiado Municipality has been in operation since its inception in 2018 and its management is done through an urban board. He further mentioned that the board is constituted by seven members appointed and approved as per the laid-out provisions of Urban Areas and Cities Act (UACA). The manager called on the Board Members present to introduce themselves.

**Min: 2/11/2023: Municipal Status**

The Municipal Manager pointed out that the Municipality operates through a Charter with laid out functions. He did a presentation explaining the functions transferred by the County to the Municipality to perform within its jurisdiction. The Manager also mentioned that the citizens have a very important role to play within the Municipality. He took them through a presentation describing their roles in the operations and management of the Municipality as detailed in UACA. The Manager, through a presentation, also touched on the Sustainable Urban Development, Urban Resilience, Citizen Delivery Charter and Constitution of a Citizen Fora.

**Min: 3/11/2023: Climate Change – Climate Resilience Hubs**

The Municipal Manager thanked the Municipal Board Members for being the first to have a committee on matters climate change. He said that the Municipality's dream is to have a Climate Resilience Hub and a team dedicated towards combating and addressing issues emanating from climate change in the Municipality. The hub to contain an engagement, relief and emergency shelter.

**Min: 4/11/2023: Solid Waste Management**

Family Bank as a partner of the Municipality was hailed for its efforts in managing waste by providing litter bins in strategic places within the Municipality. They also promised to continue with their support whenever called upon to assist.

The Municipal Manager and the citizens agreed on ratification of private garbage collectors within the Municipality. This will be the first step towards streamlining the sector for a more organized and coordinated manner of managing waste in the Municipality.

He informed the citizens of the Unit called Mazingira that has been very instrumental in managing waste within the Municipality since its inception. He urged the citizens to support this unit by cooperating with them while working on the ground.

The Sub-County Public Health Administrator took the meeting through the public health laws which guide on handling and managing solid and liquid waste. She informed the meeting that the department plans on community outreaches within zoned areas as a strategy towards managing waste within the Municipality. The citizens were also urged to be resilient and report cases of irresponsible and illegal dumping and/or burning of waste within the community.

NEMA Director requested to have a meeting with the board so as to assist in formulating strategies and measures to ensure proper waste collection and management within the Municipality.

**Min: 5/11/2023 Accreditation, Registration of neighborhood Associations**

The Municipal Manager informed the meeting that the Municipality will embark on an exercise to register neighborhood associations within the Municipality by issuance of Certificates. The certificates will attract a Ksh.500 fee.

**Min: 6/11/2023: Budget and Work Plan**

The Manager presented to the Citizens the Municipal status in terms of the projects so far undertaken within the Municipality. He also presented to them the Kajiado Municipality Annual Work Plan 2023-24 and took them through the proposed projects to be undertaken once donor funds are availed. He also made them understand that the donor funds also come with conditions as guided in the list of legible and non-illegible projects within the funding.

County Director of Planning informed the citizens that the Municipality was in the process of developing a Municipal Integrated Development Plan which is a basic requirement by law for any urban entity as stipulated in the Urban Areas and Cities Act, 2011. This is a tool that guides the Municipality, Development Partners, and Municipal Residents on the envisaged development agenda and prioritized projects for the realization of social economic transformation of urban setup. The plan will identify and focus on a number of programs and project proposals in every Municipal thematic area that are meant to drive the Municipality's socioeconomic transformation so as to accelerate the realization of quality and equitable development for the people of Kajiado Municipality.

**Min: 7/11/2023: A.O.B**

**i. Citizen Fora Executive Committee**

An election was conducted for the Kajiado Municipality Citizen Fora Executive Committee.

The elected officials were as mentioned below:

Solomon Tawuo	-ID No. 5373451	-	Chair
Ann Gachau	-ID No.22925511	-	Vice Chair
Dorcas Njoroge	-ID No.4409499	-	Secretary
Sisina Kelemu	-ID No.32549784	-	Treasurer
Samuel Ndungu	-ID No. 13767412	-	Vice Secretary



#### **ii. Women Groups**

Representatives from the Saina Women Group and Majaliwa Women Group, lauded the efforts of the Municipal Administration by pointing out the quick transformation the Municipality has experienced over the last three years owing to the various infrastructural projects that have been implemented. They, however, pointed out that the various newly constructed municipal roads are being misused and destroyed through the illegal dumping of solid and liquid waste in the stormwater drainages. They pointed out that this is a menace especially in residential areas such as Saina, Shapashina and Majengo Estates. They added that non-constructed and unfenced plots within the estates have been turned into illegal dumpsites. They requested the Municipality to enforce the fencing and securing of open plots by the owners in order to curb the menace.

They concluded by mentioning that their Community Based Organizations (CBOs) have been conducting cleanup exercises in the Municipal residential areas and they ready to partner with the Municipality to assist in the overall cleanliness of the town.

#### **iii. Youth Groups**

Representatives Youth Voice Africa, Ildamat Youth Group, Shapashina Youth Group thanked the Municipality for prioritizing and inviting Kajiado Town Youth to participate in the citizen Forum. They praised the Municipality for establishing and constructing the Kajiado Public Square, a public recreational urban green space. They mentioned that the facility has provided the youth with a place to converge and socialize while enjoying the available amenities. In light of this, they requested the municipality to consider them in the running and management of the Public Square.

#### **iv. Tree Planting**

The Manager mentioned that Kajiado Municipality is categorized as an Arid and Semi-Arid Land (ASAL) and has been impacted by frequent and prolonged drought seasons. He urged and encouraged the citizens to take advantage of this current rainy season to plant trees so as to mitigate the impacts of climate change.

#### **v. Animal Control**

It was also pointed out that roaming livestock within the Municipality have become a menace especially by threatening the efforts to grow and nurture trees within the town. It was agreed that a Municipal by-law needs to be put in place to curb the roaming of animals within the town.

#### **Closing Remarks**

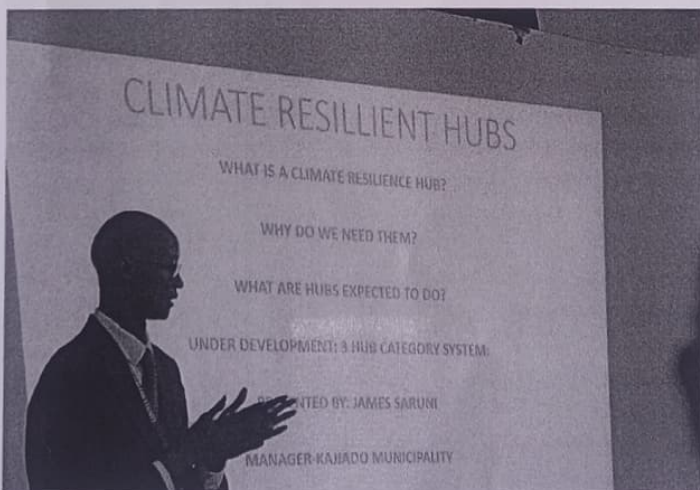
The Municipal Manager once again thanked the members for attending the meeting and for their input. The meeting ended at 2.30Pm with a word of prayer.



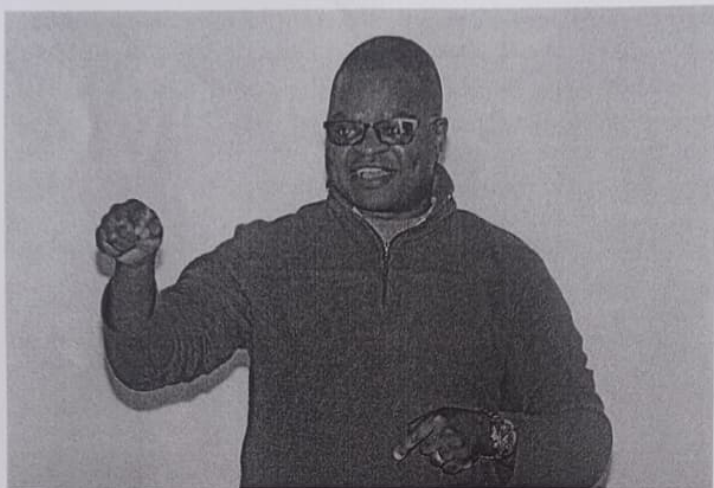
## Photo Gallery



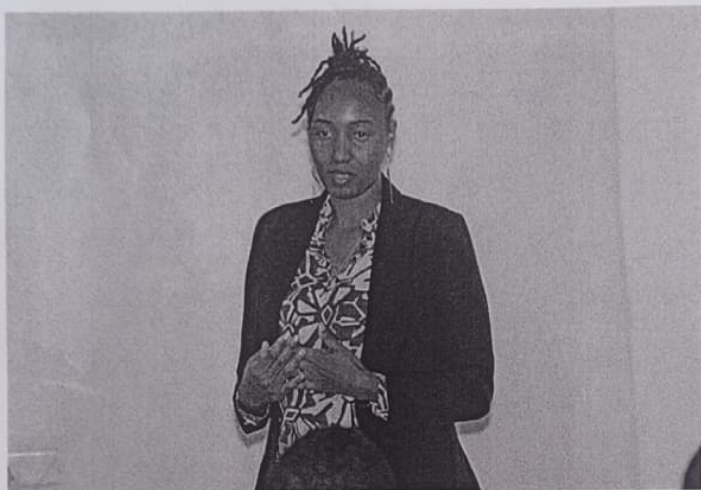
*Municipal Board Members*



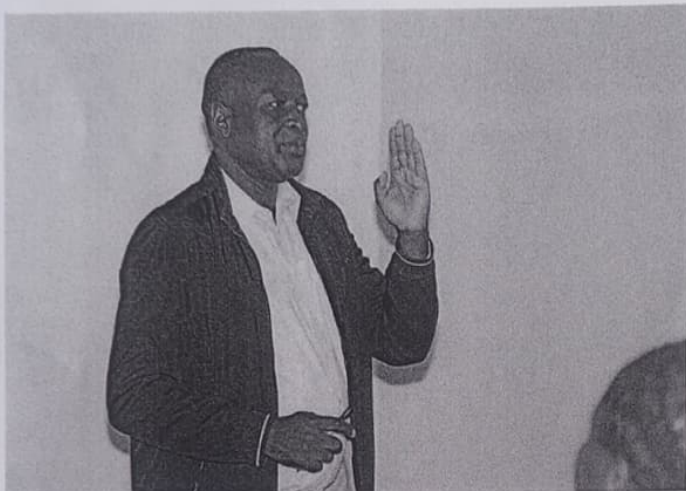
*Municipal Manager addressing the citizens*



*NEMA Director addressing the citizens*



*Public Health Officer addressing the citizens*



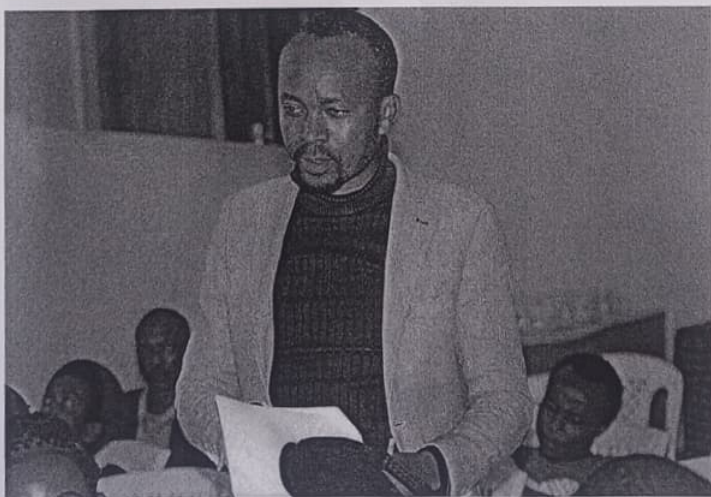
*County Director-Physical Planning addressing the citizens*



*Branch Manager-Family Bank speaking on behalf of the business community*

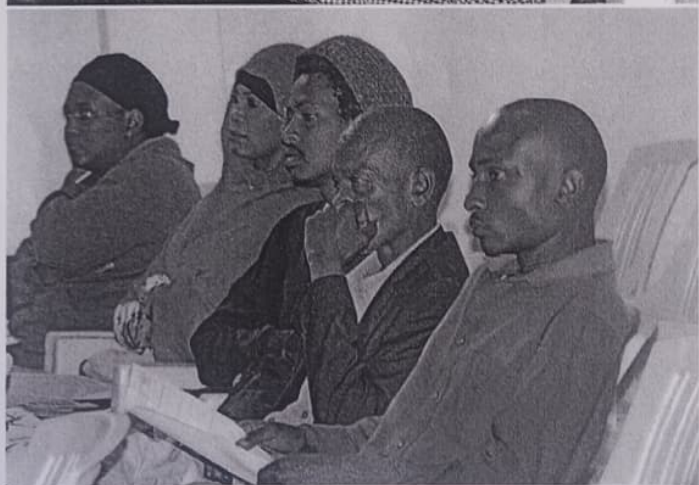
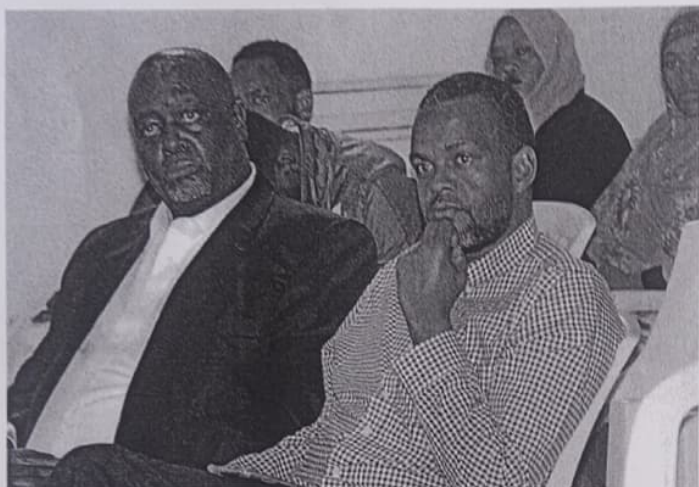


*Remarks being raised by the citizens*



*Remarks being raised by the citizens*







OFFICE OF THE MANAGER  
MUNICIPALITY OF KAILADO  
P.O. BOX 11, KAILADO



ATTENDANCE LIST FOR KAILADO MUNICIPALITY CITIZENS FORA AT ACK TENEBO HALL  
23RD NOVEMBER 2023

S.NO	NAME	GENDER	ID NO.	REPRESENTATION	CONTACT	SIGNATURE
1	Dorcas Nyoror	F	4409499		07208246290	
2	Ann K. GACHAU	F	22935511	MASTI NINEHNE POLY	07264971448	
3	Hellen Numeeta	F	1261093	Municipality	0715363633	
4	Ruth Panyime	F	27859444	Public Health	0710474449	
5	Hester Mopia	M	26169572	Clerk	0701605041	
6	Daniel M. Odinga	M	27523782	S. Safeguards / CP	0722875083	
7	CHRISTOPHER OSAKA	M	31521445	ENGINEER KID MUMI	0716079449	
8	HWO ABDULLAH	F	28225094	Sains women group	0700752294	
9	Anna ID	F	0111282290	Sains women group	33026154	
10	Silomon Krumpar	M	31938602	Communication	0713718696	
11	Antony Maken	M	34757208	ELIAT Garbage Collector	0796929353	
12	Mery Mwangi	F	36027295	Saina community	0700289450	
13	Samuel Nduvyn	M	13767412	Saina V Elder	0721313213	
14	Simon L. SAMPEKE	M	24093906	Shapinga Youth	0111307150	
15	Henry Mamusi MORDISOI	M	31356211	Idemnat Youth	0749675608	
16	Fredyngi Mpaayo	F	25861001	Kailado Municipality	0724944044	
17	Solomon Tmuko	M	5373451	KAMEF Officer	0720640572	
18	ELIJAH MUGWE Ndenderu	M	36739750	SAINA community	0799989736	





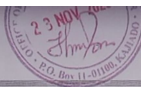
OFFICE OF THE MANAGER  
MUNICIPALITY OF KAJIAO  
P.O. BOX 11, KAJIAO



ATTENDANCE LIST FOR KAJIAO MUNICIPALITY CITIZENS FORA AT ACK TENEBE HALL

23<sup>RD</sup> NOVEMBER, 2023

S.NO	NAME	GENDER	ID NO.	REPRESENTATION	CONTACT	SIGNATURE
1	Sisina Kalempu	F	32547184	N/A	071425520	
2	Jesse Mungai	M	24255341	FARMING BANK	0725601573	
3	Japhet K. Ivo	M	28187982	Farming Bank	0911375529	
4	MICHAEL KEMUN	M	36312736	KENYA RED CROSS	0710660284	
5	Simon M. M. M.	M	25050117	Kajiao Jamia Masjid	074617088	
6	Nicki Mamboro	M	25622627	Kajiao Youth C.	077590871	
7	Asha Wanjiru Mwangi	F	23720067	Malindi Women G.	0792106250	
8	Juost Wambui Gituru	F	34695410	Malindi Women Group	078517991	
9	Philip Pucheti Otuns	M	35686507	Malindi Exchange Collection	0725520157	
10	SAKHA SIMA	F	36027057	YOUTH VOICE AFRICA	0741815817	
11	ABARA MORTIMER	M	13080221	UNDU ETU MASHUKU	0722669174	
12	AKIDA KUTOK	F	5365686	KAJIADP Resident	0759597129	
13	MERIN SEIN	F	29844098	FNIDA	0714500136	
14	Jamal Nungon	M	23549711	YOUTH VOICE AFRICA	0727831955	
15	Maria Mutege	M	20592666	KAJIADP	0922387665	
16	ABDULASIS SHEIKH	M	22174419	KAJIADP	0726574600	
17	Toua Kumbuy	M	3064318	KAJIADP	0732335715	
18	Benson Mutunga	M	11681242	KAJIADP	0720402665	



OFFICE OF THE MAYOR  
MUNICIPALITY OF KAJIADO  
P.O. BOX 11, KAJIADO



ATTENDANCE LIST FOR KAJIADO MUNICIPALITY CITIZENS FORA AT ACK TENEBO HALL  
23<sup>RD</sup> NOVEMBER 2023

S.NO	NAME	GENDER	ID NO.	REPRESENTATION	CONTACT	SIGNATURE
1	SHWEDI ADAM	M	33648184	YOUTH KAJIADO	0718160639	
2	James Waghame	M	31466389	Youth Kajiado	0722550540	
3	JAMES Waghame	M	29956248	Youth Kajiado	072540160	
4	KAREN MAINA	M	31506921	Youth Kajiado	0716790691	
5	Susan Ngichemua	F	33399555	AMREF	0702410813	
6	Elsie Selegian	F		Municipality	0712667996	
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