



COUNTY GOVERNMENT OF KAJIADO
OFFICE OF THE MANAGER
MUNICIPALITY OF KAJIADO



P.O. BOX 11, KAJIADO

When replying please quote: CGK/KM/028/CP/VOL.1/72

Date: 11th Sept, 2024

TO:
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RE: **NOTICE / INVITATION TO A CITIZEN FORA IN KAJIADO MUNICIPALITY**

This is to notify and invite you to a Citizen Fora for Kajiado Municipality to be held on **Friday, 27th September, 2024** at **10.00am** in the **Kajiado Municipality Offices**.

The agenda of the meeting will be:

1. Presentation of the Municipality Grievance Redress Mechanism
2. Kajiado Municipality Integrated Development Plan status
3. KUSP II projects
4. Other National Government programs and projects



James Mwangi
MANAGER

CC:

CECEM – Lands, Physical Planning, Urban Planning, Housing & Municipalities

CO – Urban Planning, Housing & Municipalities



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**MINUTES OF KAJIADO MUNICIPALITY CITIZEN'S FORA HELD ON 27TH
SEPTEMBER 2024 AT ACK TENEBE HALL.**

OPENING REMARKS

The meeting started at 11.00 am with a word of prayer, introduction and opening remarks from the Deputy Director Administration. She welcomed the citizens to the forum and thanked them for finding time from their busy schedules to attend such an important forum. She introduced the municipal staff members, agenda of the meeting which was as indicated in the invitation notice and had the citizens also do self-introductions and the entities they present.

Min: CT 1/9/2024: SENSITIZATION ON MUNICIPAL GRIEVANCE REDRESS MECHANISM.

The Deputy Director Administration, Hellen Mumeita took the meeting through the procedure as laid down in Kenya Public Sector Complaints Handling Guide (Ombudsman) which is what the Municipality has adopted. This is the formal way of launching a grievance in the Municipality.

- i. Lodging of complaint.
- ii. Receipt and acknowledgement of complaint
- iii. Documentation of complaint
- iv. Assessment of complaint
- v. Action
- vi. Investigation
- vii. Review and authentication of evidence
- viii. Responding to/ resolving the complaint
- ix. Closing of file
- x. Audit and review of the system
- xi. Follow-up

Complaints forms were shared to the present members of the society as she encouraged them to be free to share their sentiments.

Min: CT2/9/2024: CONCERNS RAISED BY CITIZEN/ GRIEVANCES AND QUESTIONS.

CONCERNED	GRIEVANCES	REMARKS	FOLLOW-UP
Surveyors' office	Matters of encroachments into road reserve, public utilities and riparian land.	The Manger informed the citizens that the services are available at County Offices, department of lands & physical planning.	Municipality to follow-up with surveyor's office on some specific areas mentioned.
Municipality and ward administrator	Citizens are not sure where to report their grievances.	The D/director informed the citizens that they can always seek services from the Municipality.	There is a grievance office in the municipality.
Market stalls/kiosk at the Bus Park	What are the terms of stall allocation.	It was clarified that this temporary allocation.	
Dumpsites	Health issues caused by the dumpsite.	Municipality has plans to rehabilitate the dumpsite in FY24/25 budget.	Municipality
Animal control	It was also pointed out that roaming livestock within the Municipality have become a menace especially by threatening the efforts to grow and nurture trees within the town.	It was agreed that a Municipal by-law needs to be put in place to curb the roaming animals within the town.	Vetinary department and Municipality
Liquid waste	It was pointed out that we need to identify where Kajiado residents will dispose sewer waste (exhauster). Septic issue was raised from a resident for urban area	The Manager acknowledged that Kajiado Municipality does not have a sewer system. However, the exhauster services providers are supposed	Enforcement and punishment to those caught disposing sewer irresponsibly by the Municipality

		to dispose the waste in designated areas and not just anywhere.	and Department of Public Health.
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MIN: CT/3/9/2024: SOLID /LIQUID WASTE MANAGEMENT

The Municipal Manager, James Saruni, and the citizens agreed on ratification of private garbage collectors within the Municipality. This will be the first step towards streamlining the sector for a more organized and coordinated manner of managing waste in the Municipality.

He informed the citizens of the Unit called Mazingira that has been very instrumental in managing waste within the Municipality's CBD since its inception. He urged the citizens to support this unit by cooperating with them while working on the ground.

The Sub-County Public Health Officer, Ruth Parsime, sensitized the meeting on the public health laws which guide on handling and managing solid and liquid waste. She informed the meeting that the department is planning on community outreaches within zoned areas as a strategy towards managing waste within the Municipality. The citizens were also urged to be resilient and report cases of irresponsible and illegal dumping and/or burning of waste within the community.

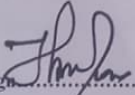
MIN: CT 4/9/2024 ACCREDITATION, REGISTRATION OF NEIGHBORHOOD ASSOCIATIONS

The Municipal Manager informed the meeting that the Municipality will embark on an exercise to register neighborhood associations within the Municipality by issuance of Certificates. He further informed the citizen that the Municipality Office will form a WhatsApp group for more interactive conversations.

Closing Remarks

The Municipal Manager once again thanked the members for attending the meeting and for their input. The meeting ended at 2.30Pm with a word of prayer.

Minutes signed by:

Sign  Date.....
James Saruni
Municipal Manager

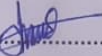
Sign  Date ^{7h} 30 SEPT 2024
Dorcas Njoroge
Secretary Kajiado Municipality
Citizen Fora Committee

Photo Gallery



Figure 1: Deputy Director Administration Sensitizing on Grievances Redress Mechanism



Figure 2: Municipal Manager addressing the citizens



Figure 3: Sub-County Public Health Officer Sensitizing on Waste Management.



Figure 4: A Citizen giving on their views.



Figure 5: Juakali representative giving his input.



Figure 6. chairman of the market committee giving their views.



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ATTENDANCE LIST FOR KAJIADO MUNICIPALITY CITIZENS FORA HELD AT ...ACK TENEBU HOUSE
DATE: 23rd SEPTEMBER 2024

S.NO	NAME	GENDER	P L W D	ID NO.	REPRESENTATION	CONTACT	SIGNATURE
1	Elizabeth Muthuri	F		0761901	Lower Town / Shopanote	07-2759980	
2	Robert Lemayim	M		20843687	Village Elder	0710371545	
3	HAWA TUNIS	F		1271899	SEC MAJENGO B	0718681786	
4	RHODA Khatyipo	F		0087010	Village elder	0728743616	
5	EDITH NJUGOYA	F		24839166	Blue sky	07215834939	
6	Eunice Wangari	F		11341830	Majengo B	0725442354	
7	JOHN SIKIGET	M		1290093 4464424	Plot owner	072230786	
8	GREGORY KIMEL	M		3363833	V/ELDER SHANEX	0720051744	
9	LEONARD AYUB	M		11606777	Majengo "B"	0720882078	
10	ELIZABETH KARONJI	F		8097233	MAJENGO B	0729342560	
11	Dorcas Njage	F		4409499	Blue sky	072030629	
12	MERIN SEM	F		29844070	ENSDA	0711460138	



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ATTENDANCE LIST FOR KAJIADO MUNICIPALITY CITIZENS FORA HELD AT A.C. TENEBRO HOUSE

DATE: 23 SEPTEMBER 2024

S.NO	NAME	GENDER	P L W D	ID NO.	REPRESENTATION	CONTACT	SIGNATURE
1	MUSKIN OMAR	M		36967524		0710545233	
2	BRIAN SAIDMU	M		40028629	BUS RADIO	0790823018	
3	Nick Otieno	M		0863333	N/Elder	0722873422	
4	Samuel Ndungu	M	X	13767412	Bus Citizen Rep.	071313213	
5	Eunice Mwendu	F		0190252		0726157139	
6	MUSKIN OMAR	M		0740744883			
7	MORDIAN HASSAN	M		10883197		0740344883	
8	GEORGE SUMAI NUNO	M		4866926	V/Elder	0720894568	
9	John Farinji	F		27859444	SGTH	0710474449	
10	Benito Kivul	M		40026873	K/Imani	0114528889	
11	Samuel Lomani	M		33363400	M/Imani	0705740910	
12	Samuel Ndungu	M		0740744883	M/Imani	0740744883	



ATTENDANCE LIST FOR KAJIADO MUNICIPALITY CITIZENS FORA HELD AT ACE TENEBO HOUSE
DATE: 23 SEPTEMBER 2019

S.NO	NAME	GENDER	PLW D	ID NO.	REPRESENTATION	CONTACT	SIGNATURE
1	LOW KE KUNDU	MATE		3044318	VILLAGE ELDER	0722335718	
2	TITAS MUTISO	MATE		3543103	VILLAGE ELDER	0724954873	
3	Agnes Muthyili	M/F		2995028	M/M	0722826919	
4	MURUP OBUKI	Mate	✓	28549781	PPD	0716646390	
5	Simon. Mwangi	Male	✓	31094444	Building Office	072640688	
6	DANIEL MURUGU	FEMALE		1861499	SLAPLING	0792150021	
7	Susan Mwangi	FEMALE		33399555	AMREF	0702410913	
8	Lydia Mwangi	F.		965973	UGM	07262636	
9	Jackson Kimeri	M		934238	HIGH USE/HOSPITAL	072184444	
10	Purity STAKA	F		23334060	V/Mwangi	072134136	
11	Hellen Mwangi	F		12651993	Municipality	072156333	
12	Njambi Ngari	F.		22219192	Municipality	072040688	



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ATTENDANCE LIST FOR KAJIADO MUNICIPALITY CITIZENS FORA HELD AT ACK...TENEBO...HOUSE
DATE: 27TH SEPTEMBER 2024

S.NO	NAME	GENDER	P L W D	ID NO.	REPRESENTATION	CONTACT	SIGNATURE
1	ESTHER NCHANI	F		1308936	MASAI MATA VILLAGE	0722836037	
2	ISABELLA MUNGATHU	F		7352887	MILIMAN VILLAGE	0724159586	
3	TABITHA WANGU	F		28437295	Municipality	0700648222	
4	Alic Selejian	F		2169525	Municipality	0712667998	
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